



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

November 13, 1997

Clayton C. Daley Jr., Treasurer
The Procter & Gamble Company
Good Government Committee
One Procter & Gamble Plaza
Cincinnati, OH 45202

Identification Number: C00257329

Reference: July Monthly Report (6/1/97-6/30/97)

Dear Mr. Daley:

On October 22, 1997, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

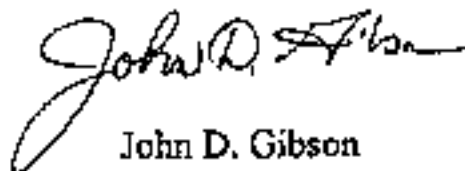
Your November 3, 1997 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Schedule A of your report discloses an aggregate year-to-date total(s) for a contribution(s) received from the Democratic National Committee and the National Committee which appears to be incorrect. Refunds are considered receipts and should reflect positive (+) amounts on Schedule A. Line 16 should be used if the recipient committee cashed your check and wrote a refund on its account. If the check written by your committee was not cashed, you should itemize the voided check on Schedule B supporting Line 23 as a negative (-) entry. Please amend your report to provide the correct aggregate year-to-date total(s).

If this information is not received by the Commission within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact Neil Evans on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson". The signature is fluid and cursive, with the first name "John" being the most prominent part.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

